

## Mission Viejo HOA Board Minutes for October 16, 2007

Meeting held at the Mission Viejo Library, 15324 E. Hampden Circle, Aurora, CO 80013.

Meeting called to order at 6:45 p.m.

Board members present: Tom Brandhorst, Todd McMahon, & Alan Engels.

Guests: None

Minutes: Motion by Alan to approve Minutes from July 2007 meeting with corrections adding the conversations with Mayor Ed Tauer, the August 2007, and September 2007 minutes. 2<sup>nd</sup> – Tom, All in favor, passed.

Review of Financial Matters: Cash Balance. \$4,558.79. Current bills – Storage \$225. p.m., if paid for 6 mo. Discount, Legal Retention \$95.00, billing for refreshments at the Anniversary Celebration held on September 25 for \$47, & billing for barricades for Sept 22 clean-up \$175.00. Tom has transferred the financial records for this year into QuickBooks NP Edition. Tom will continue to create Ledger of Accounts, so that income and expenditures can be easily reported for monthly meetings and the annual meeting. Motion by Todd to accept the financials as prepared. 2<sup>nd</sup> by Tom, All in favor, passed.

### **Unfinished Business:**

Clean up day results: Email from Elaine expressed the September 22 a success. Councilman Bob Broom donated funds to rent a Bobcat to move mulch, about 30 volunteers assisted, work conducted between 8-12. Marsha Osborne from the City of Aurora, Office of Neighborhood Services, was also present and assisted in the clean-up. While they were not able to remove all the debris and remove all overgrowth from the area, the day was a great success. Elaine spent an additional \$38.00 of her own funds to ensure clean up success. Request that Elaine submit receipts for reimbursement. Close item.

3682 Mobile Way covenant violation bond issue update: Confirmed receipt of letter sent in September 2007 was received dated 9/26/07. No Response from Mr. Nagy. Alan will attempt to make physical contact. Todd will talk with legal counsel re: Order signed on November 12, 2002 that orders the funds be “forfeited.” Remains open.

Official Anniversary Celebration for MVHOA Recap: Held September 25 at 7 pm. Presentation was made by Todd, which can be found the webpage. Past members of the board came. It was a fun event, wish more had attended. The MVHOA history files and copies of the newsletters will be achieved on the webpage for future historical reference.

Webpage: At a cost of \$8.95 per month, we could increase the number of contacts from the current 50. As a result of the fall newsletter there was an increase in the number of

contacts that are currently allowed for within the current contract for the webpage. Motion was made by Todd to increase the contacts by 250 at a cost of \$8.95 per month. 2<sup>nd</sup> by Alan, All in Favor, passed.

**New Business:**

Annual Meeting: Set for January 15, 2008 at Mission Elementary in the Gym. Todd to formalize the request with Mission Elementary. Open

Annual Meeting Early Planning:

- Holiday newsletter creation to provide residents information about the upcoming annual meeting, provide proxies, explain changes in counting of active members for meeting quorum, Financial Report and 2008 Budget, and indications of presentations to be made at annual meeting (re: RFP). Motion made by Alan to adopt this plan, 2<sup>nd</sup> by Todd, all in favor, passed. (Open)
- Call for new board members – End of term for Todd and Alan. Would like to solicit any active members of MVHOA to be part of the board. Elaine Lay has expressed she will consider serving, but does not want the position of President, or VP. Urge active residents to come forward in the Newsletter.

Request for Proposals (RFP) was created to solicit offers by area trash companies to offer reduced pricing to MVHOA residents that enroll in a combined effort contract. Copy of the RFP will be placed on the webpage. Solicitations must be submitted NLT December 14, 2007. Board will review at December 2007 meeting and make recommendations at the annual meeting on January 15, 2008. Todd to make some minor changes to RFP to include requesting data on performance during the December 2006-January 2007 snow fall. Motion by Alan to mail the RFPs to local trash contractors for bidding, with the minor changes discussed. 2<sup>nd</sup> by Tom, all in favor, passed. (Open – for December 2007 meeting)

Consideration of Cost-Cutting Measures: Due to a declining financial support, and low membership, discussed if there were any means to reduce current costs. Largest consideration was the monthly storage fee. Motion was made by Alan to table this issue until the March 2008, to allow time to clean out the storage area, and determine if the remaining records could be scanned, so that the storage area could be moved to a smaller unit or eliminated, with the documents and Holiday lighting being stored at homes of board members or Holiday Lighting committee members. 2<sup>nd</sup> by Tom, all in favor, passed. (Open for March 2008 reconsideration).

Mission Viejo Shopping Center Redevelopment Review: Word is that Walgreens will build a facility at the corner, near Burger King. The owners of the old Grocery Warehouse building are looking at dividing up the current parcel, and have indicated that they have several clients interested in renting the smaller spaces.

City of Aurora Project Plan Reviews: NONE

Announcements: Alan will be completing his College Degree program in December 2007 at Regis University. Alan will receive his Degree in Business Management with emphasis in Management and Human Resource Management in a ceremony on December 15, 2007. Congratulations.

Meeting adjourned: 840 p.m.